

Ecole Cascade Heights Elementary School

PAC Meeting Minutes from Tuesday, September 13, 2016

Attendance:

Fernando De Melo, Chairperson

Makie Kutsukake, Co-chair

Anthony Yam, principal

Darlene Kikuchi, Secretary & CPF Rep

Michelle Mikacevich

Tim McCreesh

Heidi Cogan , DPAC rep

Carolyn De Melo

Linda Marsh

Vicki Kontogiannis

Fernando opened the first meeting of the year with a PowerPoint presentation of an introduction to PAC, outlining its purpose, membership and roles of the executive members.

Treasurer's Report:

Fernando reported on Ron's behalf. The accounts are healthy. Revenue was up last year, notably from proceeds of hot lunch program and snack bar. A draft budget was presented. Michelle suggested that new sports equipment be added to the budget and the idea of equipment for individual classrooms was discussed.

Fundraising:

-It was suggested that Hot Lunch days be moved from Fridays because of frequent non-instructional days on Fridays. It was decided that in the case of a non-instructional Friday, the lunch day would be moved to the Thursday.

-Michelle reported that the first Snack Bar session brought in \$76. There is a new volunteer helping out with the program and she has donated a microwave. Michelle will create a letter to send out to parents with information about Snack Bar and will include suggestions to parents of "dos and don'ts".

-We plan to hold monthly movie nights. Teachers will sign up to sponsor a month and will receive a 50% portion of the concession proceeds. Movie nights will proceed in the event that there is no sponsoring class. First event is Friday, October 14.

DPAC Representative:

Heidi will try to attend the next meeting on September 19th. Heidi asked for input around the idea of the district or school doing bulk school supply purchasing. PAC 101 and Treasurer workshops and vendor night will be held on October 4 @ 7:00 at Burnaby Central.

Principal's Report:

-There were 20 new registrations, which brought the student count from the projected 420s to 439.

There are currently no empty classrooms and a large number of French Immersion (grade 4) students is expected next year. A possible solution is to move the YMCA daycare to a portable.

-The school does not have a counsellor. Ms. Harrison will return in February.

-Upcoming professional days are September 23 and 30.

-Parents as Partners will be held on September 27 and 28 from 2:00-6:00. Students will be dismissed at 2:00 on both days.

-Cross Country has started and is being coached by Mr. Silvestrone and Ms. Bains.

-Terry Fox run will be held on Thursday, September 29. Parent volunteers are needed.

-Costco donates baked goods to the school for distribution to registered families after school on

Mondays. As there is often still a lot remaining, Ms. McLellan is looking for someone to help with forwarding the remainders.

- This will be the first official year of the new curriculum.

- Walkathon is being planned by Ms. Wagner and Ms. Poldrugo for May 29. Proceeds will go to funding technology, such as upgrading the sound system in the gym and new laptops.

Other Business:

- It was mentioned that the earthquake kit needs updating as items have expired.

- Family Gym is no longer being held at Cascade Heights.

Next meeting: Tuesday, October 11, 2016